

**POLICE CONDUCT OVERSIGHT COMMISSION
POLICY AND PROCEDURE COMMITTEE
Minutes
Regular Meeting January 27, 2015
Starting at 6:00 p.m.
350 Fifth Street, Room 241, Minneapolis, MN 55407**

Committee members Present: Andrew Buss (Chair), and Jennifer Singleton (quorum 2).

Committee Members Absent: None.

Staff Present: Michael K. Browne, Director – Office of Police Conduct Review (612) 673-5500 and Ryan Patrick, Legal Analyst.

Chair Buss called the meeting to order at 6:02 p.m. A quorum of the Commission was present.

Singleton moved to adopt meeting agenda.

No discussion. All-in-favor. None opposed.

The motion carried.

Singleton moved to approve the meeting minutes from December 16, 2014.

No discussion. All-in-favor. None opposed.

The motion carried.

Ongoing Business

Research and Study Status Updates and Pending Information Requests:

The following are the main points from Mr. Patrick's update:

- Chair Buss and Mr. Patrick have met to discuss the next steps on the Cultural Awareness report to plan a timeline to present to the full Commission.
- In process of producing a public video; the project is still in its beginning stages.
- The Coaching Study has been published was presented at the last Commission meeting.
- Will be with the 4th precinct commander with regard to the OJP coaching session.
- Stop and frisk concept has not moved into a research and study project yet, still exploring the synergy between the Commission and that study.

With the conclusion of the update from Mr. Patrick, the Chair moved to the next item on the agenda.

Discussion Items

Cases Previously Referred to the Committee by the Commission

With no new information available at this time, the Chair moved to the next item on the agenda.

Tracking and Review of Cases and Topic Areas

With no new information available at this time, the Chair moved to the next item on the agenda.

Tracking and Review of Cases and Topic Areas

The following are the main points from Chair Buss' update:

- Adding hyperlinks to the agenda for the public to easily access reports and information.
- Will continue to link agenda online back to things such as the main link on the main page to continue to simplify.

With the conclusion of the update, Chair Buss opened the floor for discussion. With no further discussion on the matter, the Chair moved to the next item on the agenda.

Cultural Awareness Training – Recommendations and Implementation

The following are the main points from Chair Buss' update:

- Will be assigning each Committee member a project to work with the OPCR and Mr. Patrick.
- Chair Buss will take the lead on the implementation plan with regard to working with the communications department, in addition to acting as liaison and coordinating on the code of conduct and discipline matrix project until a new Committee member is assigned.
- Commissioner Singleton will take the lead on the stop and frisk project in working with the City Council or whoever is assigned on their end.

Presentations

Code of conduct policy, discipline matrix, and moving forward presentation with OPCR Director Michael Browne and Commander Granger of the MPD.

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The following are the main points from their presentation:

- Inappropriate language issues fall under the policy and procedure manual 5-105 sections 10, 14, or 15.
- On the matrix itself sections 10 and 15 are noted, but not 14, in addition to a range of disagreement on a few of the items.
- Commander Granger and Director Browne have been reviewing these policies.
- They are looking at three policies to ensure there is a progression and what is prescribed on the matrix, which is the next step in the process.
- There is some variety on what items are falling into which categories, such as ranges in language and synergy between policy and definitions.

With the conclusion of the presentation, Chair Buss opened the floor for discussion. The following is a list of speakers during the discussion and an abstract of the points presented:

Buss: the Committee was reluctant to start a project that is already underway; will have one of the Committee members working on the progress on how the project is moving forward. The Committee may start developing a tie in between this project and the Cultural Awareness training because of the overlap between the two projects.

Singleton: questioned what the current system is and asked if there is space to allow some form of comment section to assist users with interpretation of guidelines.

New Business

New Cases Referred to the Committee by the Commission

The Committee members proceeded to discuss November 2014 Data Case Summary #4 referred to the Committee by the Commission. The following is a list of the comments discussed and an abstract of their individual comments:

Buss – case involves vehicle operation – car in bike lane. Suggests adding a new link to the tracking queue and mentions that there is no record of the supervisor having contact with the complainant.

With no further discussion on Data Case Summary #1, the Chair moves to the next item on the agenda.

Coaching Report

The Committee members proceeded to discuss the status of the Coaching Report. The following is a list of comments discussed:

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- OJP report released next day and the Commission will have that information with regard to moving forward.
- Will be working with the OPCR and Mr. Patrick on comparing the OJP report with the Coaching Report.

With no further discussion on the matter, the Chair moved to the next item on the agenda.

Public Comment

With no members of the public making comment, Chair Buss closed the floor and moved to the next item of the agenda.

Adjournment

With all of the Committee's business being concluded, the Chair entertained a motion:

Singleton moved to adjourn.

All in favor. None opposed.

The motion carried.

Chair Buss adjourned the meeting at 6:26 p.m.